

New Hampshire Music Educators Association Grant Program

The NHMEA Grant Program

The New Hampshire Music Educators Association awards grants to New Hampshire school music programs for the purpose of enhancing the music education curriculum of the school or district.

NHMEA will consider grant requests that:

- Provide opportunities that enrich the established music curriculum
- Provide equipment to support or enhance the established music curriculum
- Provide opportunities for professional development

Eligibility

Only teachers who are members of NHMEA may apply. The teacher must belong to a school or district that has paid their sponsoring district fee. The grant application must include a signature from school Administrator agreeing that any funds received by NHMEA are to be used solely for the purposes described within the grant application.

Deadlines

Grant applications may be submitted on a rolling basis. The NHMEA Executive Board and/or subcommittee will review applications twice each year. Teachers that are awarded grants will be notified by November 30 and June 30 and the grants will be awarded within 15 days of notification. Teachers that are awarded grants will be required to submit an update to the NHMEA Executive Board within six months of receiving funds describing how the funds were used and the impact of the project.

Grant Size

Each year four “mini-grants” of \$250 will be funded. If extra funds are available (or there are fewer than four accepted proposals) grant requests in excess of this amount may be considered. Final decisions on grant size will be at the sole discretion of the Executive Board.

Evaluation Criteria

Proposals will be evaluated according to the following criteria:

- extent to which your proposal addresses the priorities outlined above;
- a description of the need your proposal addresses and any expected outcome

- impact of the project
- a description of how the results of this grant will be shared with other members of NHMEA. Grant recipients will be required to submit a follow –up report to the board but are also encouraged to write an article for Quarter Notes and/or submit a session proposal to present at an NHMEA conference.
- an attached budget that clearly describes how the grant will be used. Other sources of income are encouraged, but not required.

How to Apply

Please follow the list of items below to be used as a guide for submitting this application.

1. Complete the Application Cover Sheet and a proposed budget. Attach any documentation that would be helpful in considering your proposal.
2. Describe why you are submitting this proposal. Be sure to describe how this project will enhance your curriculum or instruction. Identify specific materials, planned activities, expected outcomes, and a schedule for implementation.
3. Explain how you will evaluate the success of the project.
4. Identify any other sources of support for this project, including financial support, in-kind contributions, and/or volunteers. If the project is intended to be continued beyond the period of this grant, explain how it will be funded in the future.
5. Obtain a signature from a Superintendent or School Board chairperson on the Application Sheet confirming that all grant funds received will be used solely for the approved project.
6. Submit your proposal by October 15 or May 15 to:
NHMEA
PO Box 717
Stratham, NH 03885

New Hampshire Music Educators Association Grant Program Application Cover Sheet

Applicant Information

Name: _____

Address: _____

Telephone: _____

Email: _____

Grant Administrator or Fiscal Agent

Name: _____

Address: _____

Telephone: _____

Email: _____

AMOUNT REQUESTED:

TOTAL PROJECT BUDGET:

BRIEF DESCRIPTION OF PROJECT:

PROJECT GOALS AND OBJECTIVES:

(To be completed by School Administrator)

I certify that any funds awarded to the applicant will be used solely for the purposes outlined in the attached proposal.

School Administrator

Date

*Proposals that are accepted will require a report to the NHMEA Executive Board within 6 months of award. Please refer to the details in the application packet.